

SETTING UP AN INJURY MANAGEMENT SYSTEM

An employer's guide to meeting new legislative requirements

Effective management systems are the key to maintaining safe and productive workplaces and consequently reducing Workers Compensation premiums.

Having in place OHS and return to work management systems will assist Company's to prevent work related injuries and return injured employees to work as soon as they are capable of doing so.

TO SET UP A GOOD INJURY MANAGEMENT SYSTEM YOU NEED TO HAVE:

- Company Commitment and an Injury Management Policy
- Planning
- Implementation of the system
- Measurement and Evaluation of the system in place
- Review and improvement

This three day workshop will help you:

1. Develop a rehabilitation policy suitable for your organization;
2. Document Workers Compensation claim procedures, return to work procedures, the rights and responsibilities of injured workers as well as those of the employer, how to arrange for referral to approved vocation rehabilitation agencies;
3. Develop injury management objectives and targets;
4. Understand what training your organisation needs at an Executive and management level, Supervisors, and Employees.
5. Complete and lodge claims
6. Arrange for a Rehabilitation Assessment
7. Develop networks for assisting injured workers to get better quicker
8. Identify suitable duties'
9. Develop a Return to Work Program
10. Understand confidentiality and privacy issues of injured workers and their records
11. Monitor an injured workers progress and performance
12. Report Workers Compensation data annually
13. Improve your system

Training details:

Date: Three day course

Time: 9am to 4pm

Venue: Loftus Recreation Centre, Leederville

Provided: All attendees receive a comprehensive training manual

Cost: \$780 (ex GST)

Enquires/bookings: Essential (max of 8 participants per course)
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